

MEETING OF THE BROOKVILLE TOWN COUNCIL TUESDAY, NOVEMBER 10, 2020
7:00 O'CLOCK P.M. AT THE FRANKLIN COUNTY PUBLIC LIBRARY

THOSE ATTENDING: Councilmembers – Michael Biltz, Sam Schuck, Cathy Pelsor
Curtis Ward and Eric Johnson

ALSO ATTENDING: Clerk/Treasurer – Gina Gillman
Town Attorney – Tammy Davis
Town Administrator – Tim Ripperger

President Biltz opened the meeting requesting everyone stand for the Pledge of Allegiance.

MINUTES: Cathy Pelsor made a motion to approve the minutes of the previous regular meeting as presented. Eric Johnson seconded the motion. All were in favor. Motion carried.

CLAIMS: Sam Schuck made a motion to approve the claims and payroll as presented. Cathy Pelsor seconded the motion. All were in favor. Motion carried.

CODE UPDATES AND BLIGHT ELIMINATION PROGRAM UPDATES:
No new details to report.

ORDINANCE #2020-16 GOLF CART PERMIT FEES AND FINES:

Ordinance #2020-16 was presented for Council's consideration after it was recommended updating the permit fees and fines schedule to mirror the UTV ordinance recently passed. President Biltz read aloud said Ordinance and Curtis Ward made a motion to approve. Sam Schuck seconded the motion. All were in favor. Motion carried. Ordinance #2020-16 will take effect November 24, 2020.

IFA CARES GRANT:

The Brookville Volunteer Fire Department submitted a request for use of funds and Clerk-Treasurer requested a committee be formed to finalize the use of said funds. Councilmembers Curtis Ward and Eric Johnson volunteered to be a part of the committee with the Town Administrator and Clerk-Treasurer.

BUILDING PERMIT #926 – KIM & STEVE ROEMER:

Permit application submitted by Kim and Steve Roemer, who reside at 608 River Street, would like to increase the size of the existing porch. There being no issues, Sam Schuck made a motion to approve the building permit as presented. Cathy Pelsor seconded the motion. All were in favor. Motion carried.

BUILDING PERMIT #927 – BROOKVILLE AMERICAN LEGION:

Applicant, Brookville American Legion, would like to extend their chicken frying shed area behind their building at 1290 Fairfield Avenue. President Biltz mentioned that the Legion should be exempt from paying the permit fee. After review, Curtis Ward made a motion to approve Building Permit #927 and refund the permit fee. Cathy Pelsor seconded the motion. All were in favor. Motion carried.

RESOLUTION #2020-6 ADDITIONAL APPROPRIATION:

Additional Appropriation Resolution #2020-6 was presented for Council's consideration and public hearing on the following:

Local Road and Bridge Matching Grant Fund	\$238,270.40
Motor Vehicle Highway Fund	\$ 25,000.00
EDIT Fund	\$100,000.00
Cumulative Capital Development Fund	\$ <u>76,781.38</u>
TOTAL	\$440,051.78

There being no public comment, Cathy Pelsor made a motion to approve Resolution #2020-6 as presented. Sam Schuck seconded the motion. All were in favor. Motion carried.

APC APPOINTMENT:

Tim Ripperger, Town Administrator, mentioned that Gary Marmouze, Jr. would like to be considered for the position. Councilmember Ward would like to set up an interview committee prior to appointment as done in the past. President Biltz and Councilmember Pelsor agreed to be the interview committee.

RAILROAD PERMIT:

The Railroad permit is needed for the Wastewater System Improvement Project (OCRA Grant) to be completed; however, Genesee & Wyoming Railroad Services is requesting the Town of Brookville to pay an annual fee of \$800.00 for access even though the Town has an existing easement for most of the area. Town Attorney, Tammy Davis, knows that we need to get moving on this so we don't lose the grant, but realizes if the Town signs the contract the Railroad will likely not renegotiate and could file suit for future payment. Senator Raatz tried to contact the Railroad on the Town's behalf, but received no call back.

Senator Raatz agrees that the annual fee is unreasonable, but feels payment needs to be made to get the project moving. After deliberation, Councilmember Ward made a motion to approve the signing of the contract and submitting permit fee, paid in protest with the intention of filing for the line abandonment in the future. Sam Schuck seconded the motion. All were in favor. Motion carried.

IPEP SAFETY GRANTS:

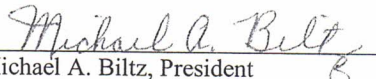
Two Town departments were awarded IPEP Safety Grant awards. Since the grant is a 80/20 matching grant, Clerk-Treasurer is requesting permission to proceed with finalizing the grant award to pay the Town's 20% portion, which would be approximately \$70 for the Sewage Department and \$1,300 for the Police Department. Eric Johnson made a motion to approve the spending of the grant match for both awards. Cathy Pelsor seconded the motion. All were in favor. Motion carried.

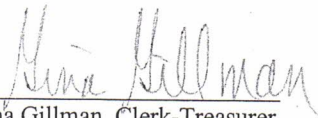
OTHER BUSINESS TO COME BEFORE THE BOARD:

President Biltz said the pool committee is requesting the Town of Brookville to pay \$14,000 for a pool shelterhouse to be constructed on the south side. The committee originally planned to complete at a later date; however, the timing would be better if the construction is completed before the decking is poured. After discussion, Sam Schuck made a motion to approve the expenditure from the General Fund for construction of the shelter. Cathy Pelsor seconded the motion. All were in favor. Motion carried.

Town Administrator Tim Ripperger notified Council that the Redevelopment Commission recently approved the purchase and installation of two more lighted crosswalks at 9th/Main Street and 11th/Main Street. Also, Mr. Ripperger requested consulting former Utilities Superintendent Kurt Riedman for guidance on the water/sewer rate updates coming due. Council was on board with said request.

There being no further business to come before the Board, the meeting adjourned.


Michael A. Biltz, President
Brookville Town Council

ATTEST: 
Gina Gillman, Clerk-Treasurer